

C. MISSING AIRCRAFT

An aircraft is officially missing when its fuel duration, as reported on its request for flight following, or as reported on its FAA Flight Plan, has been exceeded and the aircraft's location is not known. Agencies have the option of instituting missing aircraft procedures at any time prior to fuel exhaustion time.

The Missing Aircraft designation requires that all the items on the following checklist are completed and available for reference purposes when conducting this phase. Documentation of all actions, contacts, conversations, and time is an absolute necessity during the missing aircraft phase.

The Missing Aircraft phase cannot be conducted solely in-house by the agency. The National Search and Rescue (SAR) Plan requires coordination with SAR agencies.

Although one or two items in the sequence may be unknown at the time START THE ACTION. Keep an accurate written log and fill in the blanks as best you can.

C. MISSING AIRCRAFT

As much as possible obtain the following information on the missing aircraft:
CAUTION: Do not announce over the radio the names of individuals involved in missing aircraft.
1. Name of pilot(s) -
2. Name of passenger(s). How many? -
3. Aircraft registration number "N" -
4. Type of aircraft -
5. Color of aircraft -
6. Type of mission -
7. Last known location, time, latitude, and longitude -
8. Point of takeoff and time -
9. Destination and ETA -
10. Was flight plan filed with FAA or Agency? -
11. Fuel duration in hours and minutes -

(CONTINUE TO NEXT PAGE)

MISSING AIRCRAFT

DATE/TIME OF CONTACT	ACTION	TELEPHONE
	The FAA Flight Service Station (FSS) is the entry point into the National SAR system. Pass all missing aircraft data to the FSS. The FSS will notify the Air Force Rescue Coordination Center (AFRCC) who, in turn, will coordinate with the proper state (Aeronautics or Emergency Services) or County (Sheriff or Emergency Services) as appropriate under the National SAR Plan.	DENVER FSS (COLORADO) (720) 873-2740 DEN ARTCC 303-651-4248
	After initial coordination, and if Agency aircraft are available, request a AFRCC assigned search number, search radio frequency, and approval to conduct a route search, or a grid search (specific area(s)). If Agency aircraft are not available, request an aerial search by the responsible SAR agency.	
	Continue coordination in-house and with other SAR agencies. Searches for missing aircraft may be short for local flights or may extend over several states and continue for several days for an aircraft missing on a cross-country flight. The documentation (recording) of all actions and activities is mandatory.	

When the aircraft is located and has experienced a mishap, assure that all participating agencies are informed and then proceed immediately into the recovery phase. See Aircraft Accident procedures.

Note: Aerial search missions are potentially hazardous. Search aircraft must stay within their assigned and coordinated search area. A common search radio frequency is mandatory. The search aircraft making the "find" is further exposed to hazards due to excitement and desire to help. Brief on (1) the danger of crashing at the crash site and (2) when the find is announced on the search frequency, all search aircraft clear the area unless specifically requested to participate in the rescue phase.

MISSING AIRCRAFT NOTIFICATION CHECKLIST

Local aviation manager or designee **shall notify** the following as appropriate to their specific agency.

DATE/TIME NOTIFIED	ACTION	OFFICE	CELL
	Local Line Officer: SJPL – Mike Johnson	970-385-1249	C 970-799-2300
	MVP – Steve Underwood	970-529-5049	C 307-349-8452
	SUA – Richard Gustafson	970-563-4571	C 970-749-3558
	UMA – Joe Morris	970-565-8937	C 970-739-6340
	Regional /State/Area Aviation Officer: FS – Sandra LaFarr	303-275-5740	C 303-886-2124
	NPS – Steve Forenson		
	BIA – Dave Underwood	505-842-3866	C 505-362-7029
	BLM – Jason Baldwin	307-775-6237	C 307-630-0070
	Regional /State/Area Aviation Safety Manager: FS – Ron Hanks	208-387-5607	C 208-850-5357
	NPS – Brad Gibbs	208-387-5182 1-888-433-5071 for reporting accidents only	C 208-863-6219
	BIA – Mike Amicarella	303-410-7128	C-303-888-1505
	BLM - Cliff Hutton	303-239-3687	C-720-587-9544
	Zone Dispatch Center DURANGO INTERAGENCY DISPATCH	(970) 385-1324 24 HR	
	Geographic Coordination Center ROCKY MOUNTAIN COORDINATION CENTER	(303) 445-4300 24 HR	

	Local Personnel Officer: SJPL -	SEE SECTION J. EMERGENCY RESPONSE TELEPHONE LIST	
	Public Information Officer:		
	To start local Search and Rescue Operations contact:		
	Local County Sheriff's office (listed below). They will notify local search rescue units if needed. Archuleta County Dolores County Hinsdale County La Plata County Mineral County Montezuma County San Juan County	(970) 264-2131 (970) 677-2257 (970) 944-2291 (970) 385-2900 (719) 658-2600 (970) 565-8454 (970) 387-5531	
	Fill out form SAFECOM, Aircraft Initial Report		